

COMMITTEE MEMBERS

Darrell Craig (Chairman)
Stephanie Shuman (Vice-Chair)
Cathy Hill (Secretary/Treasurer)
Nikki Berry (Judicial/Probation)
Scott Thomas (WCSDA)
Scottie Wallace (WCEA)

SUPPORT STAFF

Ashley Farmer, Human Resources
Vicki Scott, Human Resources
Kristie Harmon, Human Resources
Stephan Hollandsworth, DA

NOTICE OF MEETING AND AGENDA

**WASHOE COUNTY DEFERRED COMPENSATION COMMITTEE
Washoe County Administrative Complex – HR Conference Room**

Building A, Room A210
1001 East Ninth Street, Reno, Nevada 89512

Wednesday, November 8, 2017, 2:00 p.m.

Pursuant to NRS 241.020, a copy of this agenda has been posted at the following locations: Downtown Reno Library (301 South Center Street), Washoe County Courthouse (Court and Virginia streets), Sparks Justice Court (1675 East Prater Way, Suite 107), Washoe County Administrative Building (1001 E. 9th Street, Bldg A), https://www.washoecounty.us/humanresources/board_committees/deferred_compensation/index.php, and <https://notice.nv.gov/>.

The Human Resources Conference Room is accessible to the disabled. If you require special arrangements for the meeting, call Human Resources ((775) 328-2081) at least 24 hours before the meeting.

Support documentation for agenda items provided to the Deferred Compensation Committee is available to members of the public at the Human Resources Office, 1001 E. 9th Street, Bldg. A, 2nd Floor, Room A220, Reno, NV; Ashley Farmer, Benefits Manager at (775) 328-2081; and on the County's website at: https://www.washoecounty.us/humanresources/board_committees/deferred_compensation/index.php

All items numbered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with an asterisk (*) next to it is an item for which no action will be taken. Items on the agenda may be taken out of the order in which they appear, the Committee may combine two or more agenda items for consideration, and the Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Public comments for all matters, whether listed on the agenda or not, are welcomed during the "Public comment," and are limited to two minutes per person. Persons may not allocate unused time to other speakers. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

-
- *1. Call to order and roll call.
 - *2. Public comment. No action will be taken upon a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. The Committee may ask that a matter be listed on a future agenda during the Public comment periods or during the following item: "Comments by the Committee or staff members." Comments shall be limited to two minutes in duration. Persons may not allocate unused time to other speakers.
 - 3. Approve August 9, 2017 meeting minutes.
 - 4. Treasurer's report reviewing the Deferred Compensation Administrative Fund. (Cathy Hill)

5. Recognition of the appointment of Darrell Craig (WCEA), Scottie Wallace (WCEA) and Scott Thomas (WCSDA) all effective November 18, 2017 for a two-year term.
6. Discussion and setting of Deferred Compensation Committee meeting calendar for 2018.
7. Discussion and possible action regarding the 2017 National Retirement Security Week, October 15-21, 2017, including promotional materials and employee meetings with MassMutual Representative, Tom Verducci. (Bob Gleason/Ashley Farmer)
8. Attendees' report and discussion on the National Association of Government Defined Contribution Administrator's 2017 annual conference, held September 24-27, 2017 in Milwaukee, Wisconsin.
9. Discussion and Election of Deferred Compensation Committee Officers for a two-year term.
10. Discussion on establishing an administrative fee to cover plan expenses, to include discussion of asset based, hard dollar and other fee options. (Mike Fleiner)
11. Discussion on plan administration to include: Auto Enrollment Program administration update and presentation on the 457 contribution file upload to be conducted by MassMutual.
12. Quarterly review of MassMutual's account service objectives. (Bob Gleason)
13. Report and presentation regarding fund performance update for the most recent quarter, and possible recommendation, discussion, and action to change investment fund lineup. (Mike Fleiner)
- *14. Comments by Committee or staff members (this item is limited to announcements or topics/issues proposed for future workshops/agendas).
- *15. Public comment. No action will be taken upon a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. The Committee may ask that a matter be listed on a future agenda during the Public comment periods or during the following item: "Comments by the Committee or staff members." Comments shall be limited to two minutes in duration. Persons may not allocate unused time to other speakers.
- *16. Adjournment